

CONSTRUCTION CONTRACT FILE INDEX (Proponent: NGB-AQP)

CONTRACT NO:		PERFORMANCE PERIOD: _____ (Calendar Days)			
CONTRACTOR:		ESTIMATED COMPLETION DATE:			
BUSINESS ADDRESS (STREET, COUNTY, STATE, ZIP CODE)		CONTRACTOR POC:			
		PHONE:			
		FAX:			
		E-MAIL:			
FSC CODE:		DOD CLAIMANT PROG CODE:			
DUNS NO.:		CAGE CODE:			
TAB NO.	SECTION	CK IF INCL	TAB NO.	SECTION	CK IF INCLUDE
A	PRE-SOLICITATION DOCUMENTS		D	POST AWARD DOCUMENTS	
A-1	Initial Memorandum/Project Documents/Related Documents		D-1	Award Notices	
A-2	Funding Documents and Government Estimate		D-2	Synopsis of Award	
A-3	Advance Acquisition Plan		D-3	Debriefing Documents	
A-4	Presolicitation (Sources Sought) Notices/Responses		D-4	Payment & Performance Bonds/Checklist	
A-5	Small Business Coordination Record (DD 2579)/Section 8(a) Correspondence		D-5	Certificate of Insurance	
A-6	D & F (Warranty, etc.)		D-6	Pre-Performance Conference Documentation	
A-7	Liquidated Damages Determination		D-7	Partnering Agreement	
A-8	Source Selection Plan/Documents		D-8	Notice to Proceed	
A-9	Sole Source Justification and Approval		D-9	Miscellaneous Correspondence	
A-10	Synopsis (CBD)				
A-11	Bidders Mailing List				
A-12	Solicitation Reviews and Approvals		E	CONTRACT ADMINISTRATION	
A-13	Solicitation/Amendments		E-1	Delegations and Appointments	
A-14	Pre-Bid Conference/Minutes/Site Visit/RFI's		E-2	Progress Meetings	
A-15	Miscellaneous Correspondence		E-3	Site Visits/Documents	
			E-4	Delinquency Documents	
			E-5	Alternative Dispute Resolution	
			E-6	Liquidated Damages Assessment Data	
B	PRE-AWARD DOCUMENTS		E-7	Surety Correspondence	
B-1	Abstract of Bids/Proposals/Attendance Sheets		E-8	Request For Information (RFIs)	
B-2	Notice of Late /Rejected Bid/Proposals		E-9	Miscellaneous Correspondence	
B-3	Unsuccessful Bids/Proposals				
B-4	Verification of Bid/Mistake in Bid		F	LABOR AND PAYROLL DATA	
B-5	Successful Documents/Reps & Certs, Proposal, etc.		F-1	Labor Investigation Correspondence	
B-6	Pre-Negotiation Memorandum (POM) & Price Negotiation Memorandum (PNM) or Proposal Analysis		F-2	Apprentice Certifications	
B-7	Cost and Pricing Data/Audit Report		F-3	Payroll Documentation	
B-8	Source Selection Documentation		F-4	Labor Checks	
B-9	Determination of Responsibility		F-5	Subcontractor Documentation (SF 1413)	
B-10	Verification of CCR and EFT		F-6	Miscellaneous Correspondence	
B-11	Subcontracting Plan				
B-12	Contract Reviews and Approvals		G	PERFORMANCE AND PAYMENTS	
B-13	Miscellaneous Correspondence		G-1	Progress Schedule (AF 3064)	
			G-2	Contractor Progress Reports/Correspondence	
			G-3	Government Progress Reports/Correspondence	
C	CONTRACT DOCUMENTS		G-4	Inspection Documents	
C-1	Contract		G-5	Funds Expenditure Log/Invoices	
C-2	Modifications - (with documentation)		G-6	Warranty Documents	
C-3	Field Change Documents		G-7	Pre-Final Payments Checklist (AF 3035)	
C-4	Miscellaneous Correspondence		G-8	Release of Claims	
C-5	DDForm 350s for Contract and Modifications		G-9	Miscellaneous Correspondence	
C-6	Distribution of Contract/Modifications		G-10	Contract Close-Out Documentation	
			G-11	Warranty Call Documentation	
			H	DRAWINGS/SUBMITTALS	
			H-1	Drawings, Current/Superseded	
			H-2	Specifications and Technical Addendums	
			H-3	AF 66, Material Approval Submittal Listing	
			H-4	Material Approval Submittals	
			H-5	Miscellaneous Correspondence	